

**Town of Otisfield
Planning Board Meeting
Town Office Annex
March 19, 2024
7:00 PM
Meeting Minutes**

1. Call to Order

- 2. Attendance:** Chair – Scott Arn, Vice Chair – Stan Brett, Herb Olson, John Ywoskus
Sarah Burnham, Brendan Bedell (alternate) , Michael Poissonnier (alternate)

Code Enforcement Officer: Rick Micklon in for Fred Collins, Jr.

3. Announcement of Quorum:

4. Approve Secretary's Report:

- A. ***Motion** to approve Regular Meeting Minutes from 01/09/2024- Herb Olson/Sara Burnham-Unanimous

5. Discussion & comments from Board:

- A. ***Motion** to approve John Ywokus as Planning Board Chair replacement effective immediately. Scott Arn/Sarah Burnham-Unanimous

6. Discussion & Comments from Public:

- A. None

7. Subdivision Application:

A. Otisfield Acres Major Subdivision Application-6 house lots, 1 common area. 3 on Powhaten Rd and 3 on Oxford Road, (Route 121) Map R9 Lot 14, 21.9 acres. Presented by Evan Jones of Jones Associates, Inc on behalf of Sterns and Daughters LLC. All wetlands have been located, DOT driveway permits, Phosphorus Control Plan. All house lots will be conveyed with deed restrictions and covenants. Each will have private well and septic systems. Lots 4, 5 and 6 will have access to the common area Lot 7 via an easement.

HO asked about Traffic Survey for Powhaten Road with concerns regarding the school traffic. **EJ** DOT requirement would be over one hundred trips per hour. **EJ** for Otisfield Traffic Impact Analysis requirement would be a parking lot with over 40 parking spaces. **RM**, substitute CEO, that would be something to maybe be taken up with the Board of Selectman and Road Commissioner. It is hard with residential houses in comparison to businesses.

The PB will do the site walk and discuss at the next meeting and go over the application.

8. Upcoming Dates:

- A. Public Site walk is scheduled for April 2 at 4 pm.
B. 4.9.24 Regular Planning Board Meeting

9. Discussion & comments from Code Enforcement Officer:

- A. None

10. Unfinished Business:

11. Adjournment

***Motion to Adjourn**-John Ywoskus/Sarah Burham @ 8:10 p.m.

*Approved Unanimously
on 4/9/2024
John A. Ywoskus
PB CHAIR*